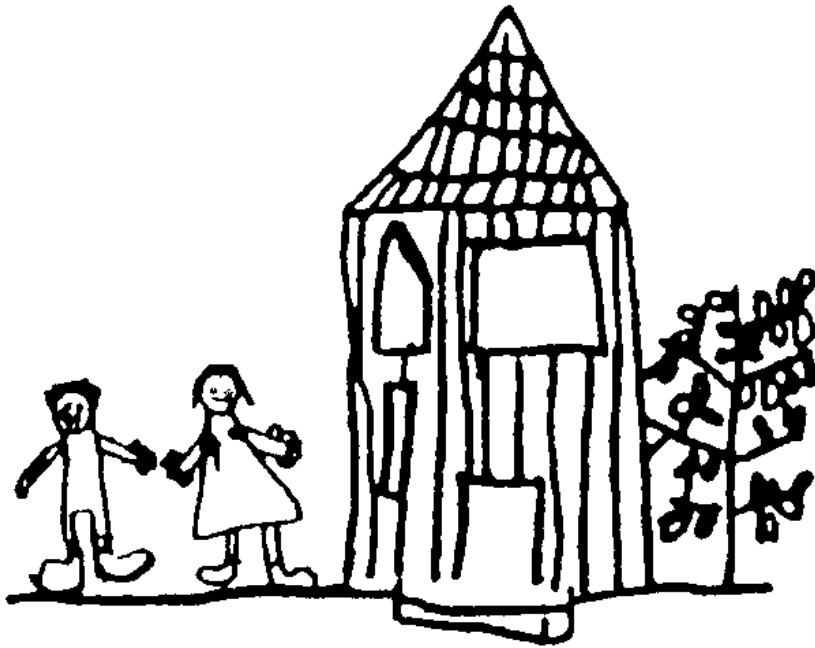


Broomhill Infant School



Charging and Remissions Policy

Written May 2020

Revised by Jo Jones May 2021

Reviewed by staff May 2021

Reviewed by Governors May 2021

Amended by Jane Barnes Nov 2022

Amended Nov 2023

Amended Feb 2024

Amended March 2025

Next Review Date March 2026

The Head Teacher and Governing Body recognises the value of providing a wide range of experiences to enrich and extend pupils' learning and to contribute to their personal development. The Head Teacher and Governing Body aims to promote and provide such experiences for the children of the school, both as part of a broad and balanced curriculum and as additional optional activities. However, many of these activities have an associated cost and cannot be provided unless contributions are received or parents are charged for the cost.

This policy will set out the circumstances in which charges will or will not be made for school activities and when charges may be waived in order to ensure that all pupils have an equal opportunity to benefit from school visits, curricular and extra-curricular activities.

The policy complies with the requirements of the Education Act 1996. Where 'parent' is referred to this will include adults with a responsibility for the pupil.

We aim:-

- To make school activities accessible to all pupils regardless of family income
- To encourage and promote external activities which give added value to the curriculum
- To provide a process which allows activities to take place at a minimum cost to parents, pupils and the school
- To respond to the wide variations in family income while not adding additional unexpected burdens to the school budget.

Introduction

All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group tuition.

Voluntary contributions

When organising educational visits or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. If we do not receive sufficient contributions, we may cancel a visit. If a visit goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a visit or event, but is unwilling or unable to make a contribution, we do allow the child to participate fully in the visit or activity. Sometimes the school pays additional costs in order to support the visit. Parents have

a right to know how each trip is funded, and the school provides this information on request.

The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as "enrichment activities." This list is not exhaustive:

- Educational visits to places of interest to enhance the curriculum through first-hand experience
- sporting activities which require transport expenses;
- visits to or by a theatre company;
- Musical events.

Residential visits

If the school organises an overnight educational visit, Parents will be asked for a contribution.

Music tuition

All children study music as part of the normal school curriculum. We do not charge for this. There is a charge for any peripatetic music tutors as this is not part of the National Curriculum. These individual or small-group lessons are taught by a peripatetic music teacher. There is charge for these lessons.

Lost School Equipment, Books etc.

Parents will be expected to replace or pay for the cost of lost items of School property.

Breakages and Damage to School Buildings, Furniture or Property

Parents will be charged for damage caused as a result of a pupil's behaviour.

Sports

Sometimes the school offers additional football/tennis/games coaching after school. A qualified coach, who is not a member of the school staff, runs and organises these sessions. We make a small charge for these sessions. Any other sport sessions provided by outside coaches, parents will be charged by the company.

Monitoring and review

This policy is monitored by the governing body, and will be reviewed every two years, or earlier if necessary.

Remissions

To ensure that access to activities reflects intentions, Broomhill Infant School will implement the following Remissions Policy. The fundamental aim of this policy is to ensure that all pupils gain fully from everything that the school is able to offer them

and is based on an understanding of the relationship between low income, entitlement and access. This policy takes into account the very real and persistent difficulties which people on low income have in meeting the costs of educational activities for their children.

Where parents are in receipt of Income Support, Income Based Jobseekers Allowance, Support under part IV of the Immigration & Asylum Act 1999 or Child Tax Credit (provided that Working Tax Credit is not also received), the Governing Body will observe its statutory requirement to remit in full the cost of any activity that the school organised for the pupil.

There may be cases of family hardship which make it difficult for pupils to take part in other particular activities for which school will pay in full or towards the cost depending on circumstances. Decisions and authorisation will be made by the Head Teacher in consultation with the Chair of Governors.

Where children are entitled to Pupil Premium funding the school can cover the cost of any activities run by outside agencies on school premises, up to £50 per annum.